

**COMMUNITIES FOR KIDS
STEERING COMMITTEE GENERAL MEETING
TUESDAY, SEPTEMBER 22, 2009
MINUTES**

Present: Corinne Valleau, Jim Insley, Kelly Moog, Christine Schwarz, Naomi Luddington, Susan Brown, Judy Sentes, Pat Buckland, James MacNamara, Frances Monro, Jen Anderson, Lynn Cook

Regrets: Deb Hardman, Tanya Behardien, Tracy St. Claire, Blair Lischeron, Ted Hagmeier, Theresa Swift

Location: Penticton Chamber of Commerce

Guest: Amy Fulton

Judy Sentes called the meeting to order at 12:07 pm

1. Introduction of Guest

Amy Fulton, ECD/Child and Youth with Special Needs (CYSN) Community Development Advisor for the Interior Region was introduced. Round table introductions were made.

2. Additions to the Agenda

6 e) Other
9 a) Magnetic Fridge White Board

3. Minutes of the Previous Meeting

MOTION: Susan Brown

That the minutes of the July 28, 2009 meeting be accepted as distributed. CARRIED

4. Correspondence

a) Letter of Resignation, Linda Partington

The letter of resignation from Linda Partington dated August 17, 2009 was read aloud and accepted.

b) Village of Keremeos

The letter from the Village of Keremeos dated August 21, 2009 regarding the Keremeos Pine Park playground impact material was read aloud. The Keremeos Council has passed a resolution to replace the gravel impact material originally placed in the Pine Park playground with an engineered wood fibre material.

MOTION: Jim Insley

That the Steering Committee accept the letter and resolution from the Village of Keremeos, and commend the Council for the work done on this project. CARRIED
Blair will draft a letter of response.

5. Updates

a) Project Manager

Kelly Moog's resignation as Community Facilitator effective September 22, 2009 has been accepted. Consultations took place with Judy Sentes, Blair Lischeron, Jim Insley and Susan Brown to determine the impact of the resignation on the Team, and how to proceed. The resulting recommendation was presented in a decision document regarding community based facilitator funding representing \$10,185, for the current fiscal year.

MOTION: Susan Brown, Jim Insley

That the balance of 2009/10 funding from Kelly Moog's Community Facilitator contract be re-directed to short-term projects that support the CFK Action Plan, with Blair Lischeron taking on responsibility of the Penticton Table. CARRIED

Jim Insley reported that the communities of Princeton, Keremeos and Hedley will be consulted on how they can be best supported by CFK. Christine Davidson reported that attendance to Penticton Table meetings has drastically decreased, and that leadership and energy is needed to support continued success. The Executive will meet with Team members regarding hours and moving forward.

b) Community Team

Kelly

- Although this is Kelly's last official day, she will continue to be involved with the CFK Parenting Conference
- Kelly will be visiting Princeton next week for a last visit and to distribute Parenting Conference material
- One session of the Community Kitchen program is outstanding. An application for SB6 funding for a community garden is being generated.
- There are two members on the Keremeos Table. Discussions are taking place regarding purchasing equipment with donated funds on hand. By way of accountability, the Table will submit a report to Lynn Cook on expenses.

Pat

- Revised Family Directories for Oliver, Osoyoos and OK Falls were distributed at the meeting
- CFK attended program registrations in Oliver and Osoyoos, as well as OK Falls Days, and will be attending the Festival of the Grape
- Presentations profiling SB6 projects and how they relate to the EDI will be made to the Oliver Town Council.
- Evaluation reports/discussions will take place in October
- Pat requested direction on listing day cares in CFK directories. It was decided that the only numbers to appear will be CCRR and IH as both carry up-to-date day care listings.
- Pat provided a document from Theresa Swift outlining the proposed changes to the Oliver Parent-Child Mother Goose Program as a result of Theresa obtaining a position at SenPokChin School. As the changes affect date, time, length and location, but not the finances or intent of the project, the CFK members received and were appreciative of the information. No changes are required to the MOU.

Blair

Written report provided by Blair Lischeron and presented by Lynn Cook:

- The 2002 "Invest in Kids National Survey of Parents and Young Children" has been received. Contact Blair to view.
- The Interior ECD Network Mapping Project is going live by November/December 2009. Blair has joined the focus group. Amy Fulton added that initially only major regional programs, along with Children First and SB6 Tables will be mapped. Eventually, it is hoped that community maps will interface with the regional map.

- Blair will be attending the Enterprising Non-Profits Workshop in Kelowna on October 26
- Blair is considering attending the HELP EDI training session in Vancouver on November 25. Pat Buckland and Jim Insley will be attending on behalf of School District 53
- Blair will be attending the SB6 Provincial Coordinators meetings on November 8 to 10 in Vancouver.
- Wendy Hyre, the new Superintendent for School District 67, has been invited to attend the October Steering Committee meeting.

c) Parenting Conference

- Steering Committee members are asked to distribute hardcopies of the brochure and posters
- 26 registrations have been received
- 14 confirmed display tables
- Donations from area businesses are being sought for draw prizes. Steering Committee agencies are asked to consider donating draw prizes.
- The next planning meeting will take place on September 30 at 1:30.

6. Success by 6

a) Funding Update

Written report provided by Blair Lischeron and presented by Lynn Cook:

- A copy of the “CFK SI Funding Expenditures at a Glance” document was presented. Blair plans to use it in a variety of ways, e.g., to update the Committee and Tables, various public distributions/purposes, website, etc.
- The SB6 Provincial Coordinators met with the Minister to discuss the 2010/11 budget. No decisions have been made to date. It has been advised to profile SB6 in newspapers, and to inform MLAs of the positive effect of SB6.
- The Keremeos Table has been asked to return the \$622.01 of unused funds for the Awning project.
- Approval for the \$4,000 09/10 SB6 Marketing funds was received on September 11, 2009. An order has been placed for 1,400 English development wheels. A proof of the requested revisions is forthcoming.

b) SI Funding Decision Document – Tote Bags

A total of \$1,420 has been received in donations for the purchase of tote bags. The Team would like to purchase 500 to distribute at the Parenting Conference and throughout the Region. The cost for 500 tote bags is approximately \$2,000, leaving a shortfall of approximately \$600.

MOTION: Corinne Valleau

That up to \$600 of SB6 Strategic Implementation funds be allocated to the purchase of CFK tote bags. CARRIED.

c) Ullus Project Update

No report

d) Evaluation Update

Written report provided by Blair Lischeron and presented by Lynn Cook:

- The 2009 SB6 Evaluation Survey results have been received. Action Reports are required from the Steering Committee as well as the Oliver, Osoyoos and OK Falls Tables. One hour will be set aside at the October Steering Committee meeting to review the survey results and respond to questions for the Steering Committee Action Report.
- Pat will prepare Action Reports for/with her Tables.
- Stakeholders surveys will now be conducted every second year. The next Steering Committee and Tables surveys will be completed in 2011. The Manager surveys will continue to be completed annually.

e) **Other**

Credit Union Grant Program

Written report provided by Blair Lischeron and presented by Lynn Cook:

The 2009 Credit Union Sponsored Grants Program will distribute a grant in the amount of \$17,200 to each of the five MCFD regions throughout the province. The theme of the project is Family Friendly Business. The Interior Region SB6 Coordinators held a teleconference September 17, 2009 to discuss project options. A baby change table project is under development. A draft of the application was presented and accepted as information.

7. **Strategic Planning**

a) **Action Plan**

The Action Plan was reviewed and discussed. Discussion topics included:

- More time is needed for the Steering Committee members to review the information
- Blair's attendance is needed for further discussion
- The general format was approved
- Monthly reporting/updates to be presented verbally. Updated document to be presented twice a year
- One or two goals will be discussed at each Steering Committee meeting. The goal to be discussed at the October meeting will be Goal 2: Facilitate the development of a comprehensive system of ECD services.
- The document requires a key of colour codes.

8. **Steering Committee Initiatives**

a) **Membership**

Hilma LaBelle is unable to commit to being on the Steering Committee. She will advise when a representative from the South Okanagan Immigrant and Community Services is available. Lynn Cook has been unable to reach Mandy Channa. Amy Fulton cannot commit to being on the Steering Committee at this time.

b) **Review and Selection of Chair and Executive Committee**

Susan Brown will continue as Project Manager. Jim Insley and Judy Sentes have been Co-chairs for one year. Jim has indicated his willingness to continue for another year. Judy would also continue, but her workload makes it difficult. Tanya Behardien, as Co-chair and James MacNamara as Member-at-Large have agreed to have their names stand. Judy Sentes called for further nominations from the floor three times. There were no further nominations. The Executive Committee will consist of Jim Insley and Tanya Behardien as Co-chairs, Susan Brown as Project Manager and James MacNamara as

Member-at-Large, by acclamation. The Committee thanked Judy Sentes for her role as Co-chair.

c) Facebook/You Tube

Tabled due to Ted Hagmeier's absence.

d) Member Organizations Brochure on CFK Website

It was decided that member organization brochures be posted on the "Steering Committee" page of the CFK website.

9. Communications/Public Relations /Advocacy

a) Magnetic Fridge White Board

The draft design of the magnetic fridge white board was reviewed.

MOTION: Jim Insley

That the magnetic fridge white board design be approved with minor revisions.

CARRIED

10. Regional/Provincial/Local Linkages

a) ECD Coalition

No report

b) Child and Youth with Special Needs (CYSN)

A CYSN framework is being developed and ECD coalitions/tables will be asked to incorporate the Framework into their initiatives. The Steering Committee will take the Framework under advisement and is open to discussions.

c) Member News and Updates

Naomi Luddington

- Updated preschool activity schedules have been forward to Lynn for posting on the CFK website
- The Literacy Directory has been launched and is being distributed to service providers
- Planning is underway for the Family Literacy Day event in January
- An ESL workshop for practitioners is being considered for November

Jim Insley

- The Summer Institute for ECEs was an incredible success.
- Working with Frances Monro to offer Hanen's "Learning Language and Loving It" program for StrongStart Facilitators, Preschool partners and ECEs.
- ECE relief is needed for the area. Corinne Valteau will speak with Bonnie Kandulski

Christine Schwarz

- The Rejuvenate Event has received 27 registrations. The maximum capacity is 50.

Susan Brown

- H1N1 information websites have been posted on the CFK website
- Seasonal flu vaccine will be available from October 12 to November 20 only
- H1N1 vaccine will be available in October

Frances Monro

- The Speech and Language position in Summerland is still vacant
- Frances will be away for 4 weeks starting Monday

Christine Davidson

- Seasonal family flu clinics will be held at the Health Unit on October 17 from 9 to 3:30 and by appointment only October 22 from 1:00 to 7:00 pm. Additional information and schedules for other locations are available by calling 811 or at www.healthlink.ca
- Prenatal classes with a fitness component will begin next month
- Breast feeding classes are held monthly

Jen Anderson

- 50th Anniversary events being planned are: Legacy event at Red Rooster on Thursday; BBQ at Manitoba Street location on September 29 (Jen will email invitation to Lynn for distribution to Steering Committee); Spaghetti dinner in Oliver on October 1 from 5:00 to 7:00; and a staff/volunteer appreciation event on October 2
- A before and after school program is being offered in Penticton

Corinne Valleau

- An information night for those interested in becoming child care providers is taking place on October 8. Details are available on the CFK website.
- Training is ongoing
- The CFK newsletter will be distributed along with the CCRR newsletter

Kelly Moog

- The Infant Development Program currently has no wait list

Judy Sentes

- The autism program will be restructured due to funding cutbacks
- Interior Health parking will become paid parking

11. New Business**a) EDI Event**

Frances Monro will be attending the EDI event in Kelowna on November 5. Anyone who would like to carpool can contact Frances.

12. Next Meeting/Adjournment

The next meeting will be held on October 27, 2009 beginning at 12:00 at the Penticton Chamber of Commerce. The meeting was adjourned at 2:32 pm.